



**MINUTE OF MEETING HELD IN ALLAN WATER HOUSE**

on 18<sup>th</sup> March 2026 at 10.00am at Allan Water House and online

**Present**

Sarah-Jane Dunbar  
William Derrick  
Anna Johnston  
Margaretanne Browne  
Moira Robertson  
Hugh McClung  
Robert Cairney  
Luke Scrivens, Tenant Participation Officer

William welcomed everyone to the meeting and thanked everyone for attending.

**Minute of last meeting:**

The minute of meeting held in February 2026 was approved as a true record by Hugh and seconded by Margaretanne.

**Business arising:**

1. Hugh has been asking for guidance notes on the Housing Scotland Act 2025.
2. No update on One Stop Shop's Hours of Opening.

**Chair's Report:**

1. TPAS have been looking at hotels who may be able to provide accommodation for attendees at the TPAS Conference. TPAS is looking for people to travel daily if possible.
2. William would like it if Luke could come to the TPAS Conference on a daily basis. He felt this would be a training situation for Luke.
3. William felt we should revert to the situation in the past when attendees at the TPAS Conference had to submit a synopsis of what workshops etc he/she had attended and what had been learned.

**Treasurer's Report:**

1. £3484.05p.
2. Cheque has been given to Sarah-Jane to pay for her laptop repair.
3. Payment to Kiswebs has still to go through. It was felt that we should contact Kiswebs to ask if we can make payment to them annually.
4. It was queried whether STA actually require Zoom or if this should be cancelled.
5. Travelling expenses last year had been £1,500.00p – this year so far £530.00p. Hugh suggested putting £1,750.00p for travelling expenses in our budget application.
6. It was decided to update the amount to be allowed for fuel expenses from 50p to 60p per mile.
7. Podcast needs to be updated – hasn't been done for quite some time.

**TP Officer's Report:**

1. Newsletter – each of us could make a contribution to a newsletter. Cost to distribute the Open Door is prohibitive. Also, there are restrictions on what we can put in a newsletter. STA members could put their individual details on the STA's facebook page.
2. We need to arrange a meeting with Gillian as soon as possible to submit our budget application to her – tentatively £16,000.00p.
3. Luke is meeting the TP Officer for Clackmannanshire on 30<sup>th</sup> April.
4. A meeting is to be held at Allan Water House and online on 7<sup>th</sup> April – topic will be Estate Management Policy.

**Any other business:**

1. Housing Advisory Group – 27<sup>th</sup> February 2026. We have not seen the responses from tenants regarding the rent increase of 5.8%.
2. Simon Bain gave a presentation on the topic of Council's garages. Some are in a bad state of disrepair. Current maintenance costs come out of Housing Revenue Account.

**Date of next meeting:**

Next meeting will be held on 15<sup>th</sup> April 2026 at Allan Water House, with online option available.